Search your inventory from your mobile device

Use the ONE-KEY[™] mobile app to find a tool in your inventory.

Maybe you have a lot of items in your inventory. If so, you need to know how to conduct a quick search for that one tool the job at hand calls for. This article will explain several ways you can search for tools in your inventory.

Get started on the mobile One-Key app.

•Log in to the One-Key mobile app.

•The homepage, or **Inventory Dashboard**, will display on your screen.

How to search your inventory from your phone

Finding a tool is quick and easy with the One-Key search function.

- 1. Starting from the Inventory Dashboard, tap the **magnifying glass** icon in the upper left-hand corner of the screen.
- 2. From here you can search for an item by typing in the category, model number, custom tool number, or even a keyword in the search bar at the top of the screen.



- 3. To search for a tool by barcode, tap the "**Scan Barcode**" button at the bottom of the screen.
- 4. Center the item's barcode in the camera's viewing window until a popup appears at the bottom of your screen displaying your item's information.
- 5. Once the popup appears, tap the "**View**" button. Your barcoded item's details page will fill the screen.

Now you know several ways to search for an item in your One-Key inventory.

One-Key makes it easy to organize, track, and search for the tools in your digital inventory.