Adjust or delete your geofence from your desktop computer

Learn how to make changes to your place's geofence from your desktop computer.

A virtual perimeter that you can draw around your job site in ONE-KEY™, a geofence is an essential ally in your ongoing mission to track and manage your tools. But conditions often change at a moment's notice, and you need to be able to adjust accordingly.

This article will explain how to **adjust** a geofence and **Delete** a geofence.
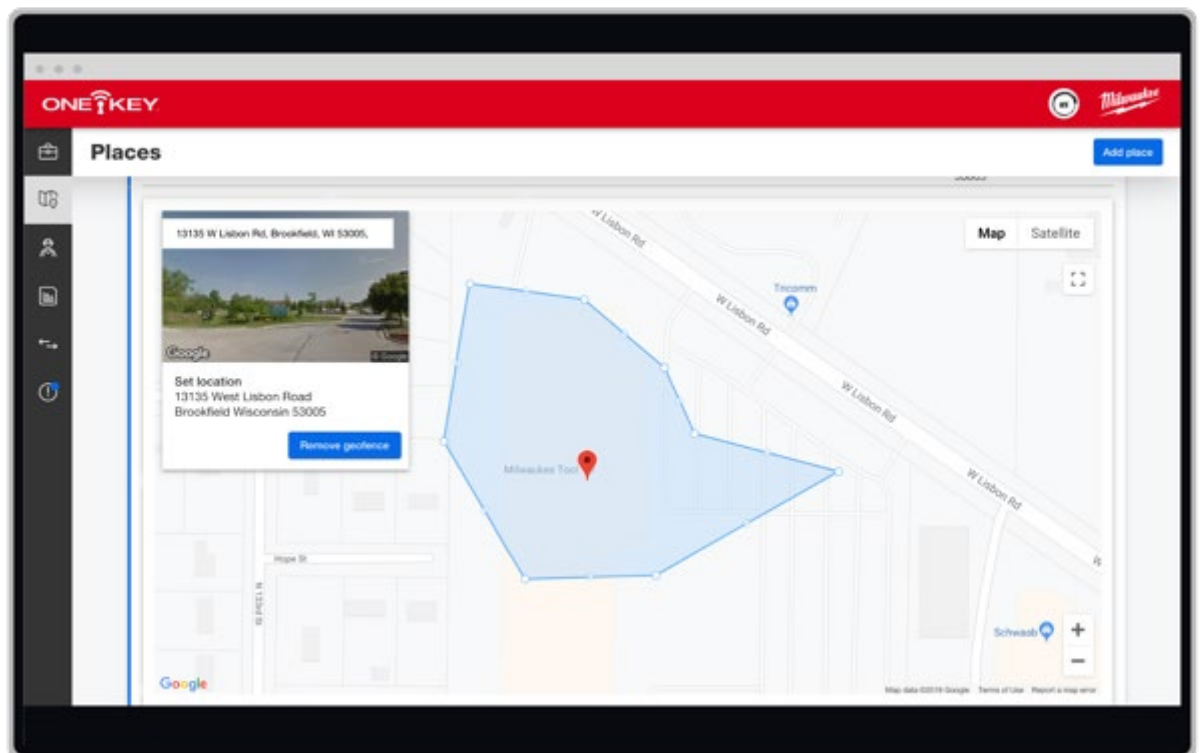
Get started on your desktop computer

- Log in to your One-Key account from your desktop computer.
- The homepage, or **Inventory Dashboard**, will display on your screen.

How to adjust your geofence

Your operation may grow over time, be it an expanding job site or a thriving home base. If you have a geofence already in place, you need to know how to change its boundaries.

1. Start at the Inventory Dashboard and hover your cursor over the map icon on the left side of the screen. The navigation bar will expand, revealing a list of options. Click "**Places**."
2. From your list of places, click on the place whose geofence you wish to adjust.
3. On the left side of the screen, you should see a small map of your selected place. Beneath the address, click "**EDIT**."
4. The map will enlarge to fill the screen. From here, you can **adjust your geofence** by clicking and dragging the perimeter buttons into your desired shape.

5. Make sure you click the blue "**Save**" button in the bottom right-hand corner of the map when you're finished adjusting the geofence.

Now your geofence will conform to the new boundaries you've drawn.

How to delete your geofence

If the situation calls for it, you also need to know how to delete your geofence entirely.

1. Start at the Inventory Dashboard and hover your cursor over the map icon on the left side of the screen. The navigation bar will expand, revealing a list of options. Click "**Places**."
2. From your list of places, click on the place whose geofence you wish to delete.
3. On the left side of the screen, you should see a small map of your selected place. Beneath the address, click "**EDIT**."
4. Now click on the blue "**Remove geofence**" button in the **set location** box displayed in the upper left-hand corner. Your geofence will disappear from the map.

5. Make sure you click the blue "**Save**" button in the bottom right-hand corner of the map when you're finished.

Now your geofence is deleted.

Whether it involves geofencing or another of the app's features, One-Key enables you to make the adjustments you need as the situation on the ground changes from one job to the next.